

SAN LUIS OBISPO COUNTY FOUR WHEEL DRIVE CLUB
BY-LAWS

ARTICLE 1 - NAME

The name of this organization shall be the **San Luis Obispo County Four Wheel Drive Club**
also known as the **SLO County 4WD Club**
also known as the **SLO 4-Wheelers.**

ARTICLE II - PURPOSES AND AIMS

This organization exists in order to bring together members for fun, family-oriented activities and enjoyment of our natural surroundings. This organization shall work to keep existing Off Highway Vehicle (OHV) trails open and create new trails. Safety and user education will be emphasized. This club will work in concert with other user groups to maintain trails, keep open trails open, organize events and any other purpose that the membership feels is necessary. This organization shall be non-profit in character.

ARTICLE III - MEMBERSHIP AND DUES

Membership is open to owners of off-highway vehicles or be an OHV enthusiast.

1. Dues for this organization shall be \$25 yearly (per family at one address). Adult family members (i.e. adult children or spouses) who wish to utilize their own off-highway vehicle at club events will pay for a separate membership. Associate membership shall be offered to interested businesses at \$50.00 per year, and shall be given advertising space in the club newsletter.
2. Guests are welcome to attend club meetings. Guests may participate in events if they are sponsored by a club member, pay a \$5 per event fee, and sign waiver.
3. Dues are payable on January 1 of each year. Members who pay in the months of October, November or December will have a valid membership for those months and the following calendar year.
4. To remain in good standing a club member must pay his/her dues on or before the date of the January meeting. California Four Wheel Drive Association (C4WDA) dues are payable directly to C4WDA.
5. The minimum age for members shall be sixteen (16) years. Each member must hold a valid driver's license and have adequate insurance coverage. Members under 18 must be sponsored by a parent or guardian.
6. Roll bars and seat belts for each passenger are mandatory in soft top vehicles; seat belts in hard top vehicles.
Exemptions
 - 6a. Vehicle is of historical nature
 - 6b. Vehicle is in or has been restored to, Factory stock condition
7. All members must conduct themselves in a responsible, respectable and orderly fashion at all times. The Board of Directors shall have the power to expel members for misconduct.

ARTICLE IV - OFFICERS AND DUTIES

The officers of this club shall be President, Vice President, Secretary and Treasurer.

1. The President shall be the executive officer and will preside at all meetings. He/she shall have the duty of carrying out the policies and decisions of the Board of Directors (BOD). He/she shall co-sign checks with the Treasurer.
2. The Vice President will assist the President and act on his/her behalf in case of absence.
3. The Secretary shall insure that all minutes of the meetings are recorded, maintain the records including the by-laws; and write any correspondence as directed by the BOD.
4. The Treasurer shall prepare a budget for approval by the BOD, receive all monies; be responsible for the bank deposits; disburse funds as authorized; co-sign checks with the President and have the books open for inspection by authorized auditors or club members. Expenditures over \$30 must be authorized by the Board of Directors.

ARTICLE V - BOARD OF DIRECTORS

The Board of Directors shall be made up of the elected officers and directors elected by the membership as follows:

1. Ways and Means Director, whose duty it will be to establish fund raising events. He/she shall work with the Treasurer.
2. Membership Director, whose duty it will be to promote club membership, receive membership applications, forward funds to the treasurer, and present new applicants to the membership. He/she shall be responsible for introducing guests and shall keep a log of all members and visitors at meetings and on club outings. He/she shall forward membership information to the Newsletter Editor.
3. Events Director, whose duty shall be to organize and coordinate runs and special events, log all event participants, and collect guest fees
4. Land Use Liaison, whose duty will be to work closely with the local land use agencies and other organized off-highway groups in the area. He/she will make arrangements for conservation projects for the club to carry out locally.
5. C4WDA Club Liaison, whose duty it is to represent the club at C4WDA board meetings, and collect dues for individuals who also maintain C4WDA club membership.
6. Newsletter Editor, whose duty it will be to create a monthly newsletter or flyer, to notify members of club events and activities in a timely manner.

Committee members may be assigned at the discretion of the individual director.

ARTICLE VI - COMMITTEES

Committees may be formed at any time at the discretion of the BOD. The standing committees shall be made up of non-elected volunteers and will consist of:

1. Social Chairperson, whose duty it will be to provide for refreshments when necessary; and to coordinate programs for meetings and special affairs.
2. Safety Chairperson, whose duty it will be to ensure that vehicles are checked prior to events, coordinate safety clinics and other user education programs.
3. Trail Boss, whose duty it is to organize and lead events, create a trip report for the next meeting and the newsletter, and to notify members of the club events prior to the event.
4. Telephone Chairperson, whose function it will be to notify the membership of events or meetings as directed by the BOD.
5. Promotion Chairperson, whose duty is to procure and sell club emblems and apparel, and shall keep a list of items approved by the club, inventory on-hand, and forward the earnings from sales to the treasurer.

ARTICLE VII - MEETINGS

Membership meetings shall be held once a month; date, time and place at the discretion of the membership. Special meetings may be called a half hour prior to the regular meeting for any designated purpose. Board Meetings may be held once per month at the call of the President.

ARTICLE VIII - ELECTIONS AND BY-LAW CHANGES

1. Votes are to be counted as one (1) votes for a single member, two (2) votes maximum for a family membership.
2. Elections of officers and Board of Directors shall be held at the regular January club meeting each year. Nominations will be accepted from the floor at the December meeting, with additional nominations at the January meeting. Written proxy votes will be accepted at the January meeting.
3. Proposed modifications to the bylaws shall be presented to the membership in written form at the regular meeting preceding the meeting at which the vote is taken (or at least 20 days prior to the actual vote).

A Quorum of 33% of paid membership must be present to vote.

ARTICLE IX - PARLIAMENTARY AUTHORITY: Roberts Rules of Order, revised, shall be the Parliamentary Authority in all matters not covered in these by-laws.